

# KIWANIS INDIANA FOUNDATION, INC.

## Scholarship Information for 2023

***These instructions are for  
YOUR CLUB USE ONLY.  
DO NOT SEND WITH APPLICATIONS  
TO THE SCHOOL(S)***

The sponsoring Kiwanis Club **MUST** be a contributor to the Indiana Foundation scholarship program in the current Kiwanis year. A minimum of \$5.00 donation per member is **REQUIRED** based on the **October 10, 2022** membership, and more will be appreciated to help grow the program

- The amount of each scholarship is **\$1,000.00**. One non-renewable scholarship will be awarded in each Division that submits a nominee/nominees.
- The application must be submitted to the LOCAL Kiwanis Club no later than **February 28th. It is the responsibility of your club to take the applications to and from your high school.** The Foundation **DOES NOT** send applications to any school.

### **YOUR CLUB SCHOLARSHIP CHAIRPERSON NEEDS TO COMPLETE THE FOLLOWING:**

1. Make enough copies of the APPLICATION to be distributed to all high schools affiliated with your club.
2. Complete the "Sponsoring Kiwanis Club" section at the bottom of the application (include contact information).
3. Attach a cover letter to EACH application providing the following information:  
(A form letter to the high school counselor is included for your use. Modify it or use as is)
  - **When & Where** the application is to be returned to you.
  - **What** should accompany the application - particularly a transcript of grades.
  - **Contact information** for your scholarship chairperson in case the applicant, parents, or school have questions.

### **UPON RECEIPT OF ALL THE APPLICATIONS YOUR CLUB SCHOLARSHIP CHAIRPERSON SHOULD:**

1. Review each application
  - Make sure they are filled out **completely**.
  - Make sure transcripts and test scores are included.
  - Applicants **MUST** attend a school in Indiana for their post-high school education to qualify.
2. Only **ONE** application per school.
  - If more than one Kiwanis Club serves the same high school, **each** club may submit **one** application.

The scholarship application your club selects is to be sent to the Foundation Scholarship Chairperson. The application **MUST** be **RECEIVED by MARCH 06, 2023**. Those received after this date may not be considered for a 2023 award!

The Foundation will notify all nominating clubs of the final selections of the Foundation Scholarship Committee. We will work with the winning sponsoring clubs so they can contact both the student and the school to announce the award. The Foundation will provide the local club with an award certificate to present to the student. **The Foundation will not have any contact with the student until after the club has made the presentation.**

If a nominating club's applicant is not selected, that club will receive notice as early as possible from the Foundation, so the club will have time to consider awarding their own scholarship.

The Foundation continues to encourage local clubs to solicit publicity for the scholarships awarded. If your club has a winning applicant, please contact your local media for publicity. We also suggest having the student, and the student's parents, as guests of your club at a meeting. We are ready to assist in any way possible to ensure YOUR club, and Kiwanis in general, receives publicity for this program.

When you have made your local selection, mail the application and attachments, to arrive no later than **MARCH 06, 2023** to:

Kiwanis Indiana Foundation  
3636 Woodview Trace, #100  
Indianapolis, IN 46268

[indkiw@indkiw.org](mailto:indkiw@indkiw.org) for questions  
317.578.0857